

**RAJDHANI COLLEGE : RAJA GARDEN : NEW DELHI: 110015
(UNIVERSITY OF DELHI)**

RC/RG/Prospectus/828

Dated: 12.08.2021

NOTICE

Sealed Quotations from the experience and reputed firms addressed to the Principal, Rajdhani College, Raja Garden, New Delhi-110015 are invited for printing and supplying of College prospectus for the year 2021-22 before or on 23.08.2021 by 02.00 P.M as per below description :-

Sr. No	Particulars	Quantity/Measurement
01	Size	7" X 9.5"(Approx)
02	Number of Copies	200 Copies
03	Number of Text Pages	90 (approx.)
04	Photograph Pages	10 (Colour)
05	Cover Page (Art Card)	04 Colour
06	Delivery Schedule	Within a week or order
07	Quality of Paper (text)	Art Paper (Minimum 80 GSM)
08	Net rates per copy be quoted	

Important instructions:

- 1 Quotations must reach the College office by 23.08.2021 at 2.00 P.M.
2. Envelopes should contain the superscription "Quotation for College Prospectus".
- 3 The quotations received after the stipulated date and timings will not be considered.
- 4 The rates must be inclusive of all taxes and other charges if any.
- 5 TDS will be deducted as per Rules.
6. The delivery of the materials shall be made at the College without any cartage or Extra cost during working hours.
7. The Principal, Rajdhani College reserves the right to accept or reject any or all the quotations without assigning reason thereof.
8. For any further details/ query/sample you may get in touch with Ms. Anubha Anushree, Associate Professor, Department of English (8178654756) & Mr. Shri Bhagwan Administrative Officer in office.


Prof. Rajesh Giri
Offg. Principal