



RAJDHANI COLLEGE

(UNIVERSITY OF DELHI)

☎ : 25930752

Raja Garden, Ring Road,
New Delhi-110015

Dated 15.02.2017

Ref. No. **RC/RG**.....

/Accts/Magazine/17/2953

NOTICE

PRINTING OF COLLEGE MAGAZINE, RAKA 2016-2017

Sealed quotations addressed to the Principal, Rajdhani College, Raja Garden, New Delhi-15 are invited from the reputed firms to print and supply the College Magazine "Raka" as per specifications and instructions given below:

Specifications

- | | |
|--|---------------|
| 1 No. of copies to be printed | 4200 |
| 2 Size of the Magazine (paper back) | 7" X 9" |
| 3 No. of text matter pages, 2 colours, non-bulky-white, paper 80 Gsm | 120 (approx.) |
| 4 Photo pages glass, four colours, 120Gsm | 25 (approx.) |
| 5 Title Cover 300GSM (Artcart/Matt lamination, | |
| 6 Printer is also required to submit soft copy of the magazine to the College. | |

Important instructions

- 1 Quotations must reach the College office by 4.00p.m. 25.02.2017 along with the samples of papers.
- 2 Envelops should contain the superscription " Quotations for College Magazine 2016-2017.
- 3 The quotations received after the stipulated date and timings will not be considered.
- 4 Sample of the Magazine can be seen for specifications and lay out with Dr. Madhu Verma, Convenor, Magazine Committee Rajdhani College- in the College campus.
- 5 Rates per copy (net) i.e. inclusive of taxes, cartage etc. be quoted
- 6 TDS will be @10% plus Education Cess @ 3% of tax
- 7 The Principal, Rajdhani College reserves the right to accept or reject any or all the quotations with out assigning reason thereof.

DR. SANJAY MALHOTRA
OFFICIATING PRINCIPAL

Copy to: 1 Dr. Madhu Verma, Convenor, Magazine Committee for information.
2 Sh. Sanjay Sharma for College/ University Website.

Sanjay Malhotra
15/2/17
OFFICIATING PRINCIPAL